



Fees and Financial Policies 2009-2010

APPLICATION FEE: A non-refundable application fee of **\$80 per student** is to accompany the application form for admission. If an **I-20** must be procured, an additional **\$100** will be due.

ENROLLMENT/ENDOWMENT FEE AND TUITION PAYMENTS: The total enrollment fee is **\$375** per student, which must be paid at the time of enrollment. This non-refundable fee confirms your decision to enroll your child and ensures a place in his/her grade only through May 31st, by which time the first monthly tuition payment is due. The June and July tuition payments are non-refundable and must be paid in full each month to guarantee a place for your child in his/her grade when school starts.

TUITION PAYMENTS 2009-2010	GRADE	MONTHLY TUITION	OPTION A (12)	OPTION B* (11)	ANNUAL
Both options begin June 1	Pre-Kinder (Grades K3-K4)		\$523.50	\$571.09	\$6,282.00
	Kindergarten (Grade K5)		557.75	608.46	6,693.00
	Elementary (Grades 1-5)		653.25	712.64	7,839.00
	Middle School (Grades 6-8)		764.17	833.64	9,170.00
	Senior High (Grades 9-12)		764.17	833.64	9,170.00
<i>*Option B - No Tuition Payment in August (when registration fees are due)</i>					
Additional tuition for enrolling in the ESOL program					
	ESOL (Grades 1-5)				2,500.00
	ESOL (Grades 6-12)				3,200.00

FULL PAYMENT DISCOUNT: Full payment of the entire year's tuition by July 31, 2009, will result in a 3% discount on tuition. **However, this tuition payment is non-refundable.**

REGISTRATION FEES: Registration fees can be paid throughout the summer. These fees are to be paid in full by August 7, 2009:

Registration Fees: These fees are charged per grade level as follows:

Pre-Kinder (3 & 4 years old)	\$1,240.00
Kindergarten 5	\$1,305.00
Elementary	\$1,360.00
Middle School (grades 6-8)	\$1,370.00
Senior High (grades 9-12)	\$1,520.00

OTHER FEES

The following fees will be charged in September:

Yearbook (one per family) required	\$95.00
H/S AP Courses (per course)	\$250.00
Band Instrument Rental (annual)	\$80.00
Other Fees: Bible, Locks, Parking Permit can be purchased at the Back to School Bash	

MONTHLY TUITION PLAN

For your convenience, the annual tuition has been divided into two optional payment plans, both beginning June 2009 and ending May 2010. Plan B allows for

no tuition payment the month of August, when registration fees are due.

Call the school business office if you have not received your Coupon books.

Your re-enrollment/enrollment fee will hold a space for your student through May 31st. The June and July payments must be paid in full each month to guarantee a place for your student.

AFTER SCHOOL CARE is available for grades K3-8; please call the school office for information.

LATE PAYMENTS: Payment is due on the first of the month. Payments received after the 10th of the month will be assessed a **\$75.00 late fee**. Contact the school business office before the 10th if you experience a financial crisis. Please do not request late fee waivers.

VOLUNTARY WITHDRAWALS:

Students attending school for any part of a month are responsible for the full payment for that month. Fees, of any kind, are non-refundable. When withdrawing, do not request fees or tuition to be refunded. **If you pay tuition in full there is no refund.**

FINANCIAL AID is based on availability of funds and must be need-based. Families are encouraged to apply by March 1st.

PAST DUE ACCOUNTS: Students with accounts more than 30 days past due will be suspended or asked to withdraw until all due payments have been made. **All delinquent accounts must be paid in full before the following can occur for your child:** release of any and all records (i.e., report cards and transcripts), administration of high school semester exams, and receiving a diploma for 8th grade or senior graduation. **At report card time, if the account is not paid in full, the family will not have access to grades on the school's Intranet system.**

RETURNED CHECKS: There is a charge of **\$30.00 for returned checks**. All payments will be required in cash, cashier's check or credit card after the second returned check.

TUITION AND SCHOOL FEES ARE NON-REFUNDABLE.

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