

Miami Christian School
200 NW 109th Ave.
Miami, FL 33179
(305) 221-7754

Faxed requests are not accepted. Requests without appropriate payment and or signature will not be processed. Allow one week for processing.

Payment: Money Orders, Checks (*Make payable to Miami Christian and write transcript in the memo area*)

Fees: \$5.00 Transcript (*for graduates and former students*)

Graduate/ Former Student Transcript Request Form

Please Print. Complete all items below to assist in completing your request.

Name: _____

Name when attended MCS: _____

Current Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number (_____) _____
(In case we have questions about your request)

What year(s) did you attended MCS _____

Complete mailing address where documents are to be sent:

Signature: _____ Date: _____

DO NOT WRITE BELOW THIS LINE.

OFFICE USE ONLY

Cash Money Order Cashier-s Check

Amount Received \$ _____ Received by: _____

(If you want to pay by credit card please call 305-221-7754)

Date Processed and Mailed _____

Processed by: _____